

How to Pay Tuition with a US Bank Account

- 1) Login to your MyUNM account. Remember you can only login to your MyUNM account after it has been active for 24 hours.



THE UNIVERSITY of NEW MEXICO

UNM Central Authentication Service

For security reasons, quit your web browser when you are done accessing services that require authentication!

Be wary of any program or web page that asks you for your NetID and password. Secure UNM web pages that ask you for your NetID and password will generally have URLs that begin with "https://login.unm.edu". In addition, your browser should visually indicate that you are accessing a secure page.

Need help with your NetID?:

- [Create a UNM NetID](#)
- [Reset Password](#)
- [Change Password](#)

Enter your Username and Password

Username:

Password:

☐ Warn me before logging me into other sites.

Sensitive and Protected Information Statement:

\$ My Bill

[VIEW YOUR BILL](#)

Use the **bursar account suite** to make payments or setup direct deposit for financial aid refunds.

- 2) On the right side of your home page you will click on bursar account suite.

- 3) After clicking "bursar account suite" you will be taken to another page where you will need to click "BURSAR ACCOUNT SUITE" again.

Student Financial Aid Employee **Payment**

Search Go

The University of New Mexico

LoboWeb

Make a Payment

BURSAR ACCOUNT SUITE

[[View Account Summary by Term](#) | [View Enrollment](#)]

4) You will be redirected to the Bursar Account page which may take a moment to load because it is a secured website. Check your “Amount Due” to be sure the amount on your account is correct. Then, you will click “Make a Payment”.

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Logged in as: Stephanie Tercero

My Account | Payments | Payment Plans | eStatements | eRefunds

Account Activity | Personal Profile | Payment Methods | Authorized Users

Account Alerts
No alerts at this time.

Announcements
In an effort to better protect the financial data of our customers, credit and debit card payments are no longer being accepted over the phone or in person at the Cashier windows. You can continue to make these types of payments here in the Bursar Account Suite. Cash and check payments continue to be accepted in person.
[Understanding Your Bill](#)
Current and historical TUITION & FEE information and rates can be found [here](#).

My Account
Current Account Status
UNM Account
Amount Due: \$0.00
Make a Payment | **View Account Activity**

Statements
eBill Statement
Your **new bill** for UNM Account was posted on 5/11/16.
Statement Date: 5/11/16
Bill Amount: \$25.00

5) You will click “Make a Payment” again.

My Account | Payments | Payment Plans | eStatements | eRefunds

Account Payment | Payment History | Automatic Bill Payment

Account Payment

Current balance includes activity since your last statement, including recent payments and new charges.

Amount Due: \$0.00
Current Statement Amount: \$0.00
Make a Payment

Pending Payments
No payments have been set up.

6) You will need to click the bubble next to “Amount Due”, and then you will type your full amount you need to pay (this is given to you right next to the box you need to type in). Then, you will click “Continue”.

Account Payment

Amount	Payment Method	Confirmation	Payment Receipt
Select Payment			
<input type="radio"/> Current account balance:		\$0.00	\$ <input type="text"/>
<input type="radio"/> Amount due:		\$0.00	\$ <input type="text"/>
Payment date: 10/15/15			
Continue			

Amount

Payment Method

Select Payment Method

Payment amount: \$3,800.00

Payment Method:

Select Payment Method

Select

Back

Cancel

Electronic Check - Electronic payments require a bank routing number and account number. Payments can be made from a personal checking or savings account. You cannot use corporate checks, i.e. credit cards, home equity, traveler's checks, etc.

Debit and Credit Card - We accept the following credit and debit cards.

VISA

MasterCard

DISCOVER

BCcard

DinaCard

AMERICAN EXPRESS

Discover Club International

JCB

UnionPay

ATM Debit Card - The following networks are supported. [cards issued by Bank of America, Chase, US Bank, and W Fargo cannot be processed as a debit card online.

Select Payment Method

Payment amount: \$3,800.00

Payment Method:

New Electronic Check (checking/

Select

Back

Cancel

*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

7) You will need to click the dropdown box that says “Select Payment Method”, and choose “New Electronic Check (checking/ savings)”. Then, you will click “Select”.

Electronic Check - Electronic payments require a bank routing number and account number. Payments can be made from a personal checking or savings account. You cannot use corporate checks, i.e. credit cards, home equity, traveler's checks, etc.

11) You will then enter all the circled information below and then click “Continue”.

Account Information

*Indicates required fields

Personal accounts only. No corporate accounts, i.e. credit cards, home equity, traveler's checks, etc. Do NOT enter debit card number. Enter the complete routing number and bank account number. The illustration shown is only an example to show where to find the routing number and bank account number on a personal check.

*Account type:

Select account type ▼

*Routing number:

([View example](#))

*Bank Account number:

*Confirm account number:

Billing Information

*Name on account:

☐ Check here for an international address

*Billing address:

Billing address line two:

*City:

*State/Province:

Select State/Province ▼

*Postal Code:

Refund Options

Only one account can be designated to receive refunds.

☐ Check here if you would like refunds to be deposited into this account.

Option to Save

☐ Save this payment method for future use

Save payment method as:
(e.g. Primary Checking)

Continue

Back

Cancel

- 12) You will now need to review all your payment details to make sure everything is correct, and then you will click “Submit Payment”. ONLY CLICK SUBMIT PAYMENT ONCE.
- 14) Once your payment has been processed in the system you will be taken to a confirmation page. Please print out this page and bring it to the GEO Resource Center for CELAC.

Account Payment

Amount	Payment Method	Confirmation	Payment Receipt
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Submit Payment
Please review the transaction details, then submit your payment.

Payment date:

3/28/17

Payment amount:

\$3,800.00

Account type:

Checking

Routing number:

107002192

Account number:

xxxxxx2227

Name on Account

Cassidy Gardner

Billing address:

City:

State/Province:

Postal Code:

E-mail:

cgardner19@unm.edu

Accept refunds:

Yes

Payment profile name:

Checking

Submit Payment

Back

Cancel