Student’s Guide to Using Zoom

How to join a Class/Meeting

To join a Zoom Meeting, simply click on the link sent to you via email or click on the Meetings tab to join a scheduled meeting, and you will automatically be brought into the meeting. More information can be found here: https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting

Once you are in the meeting, you may choose to connect audio in three different ways:

- Using computer audio (recommended).
- Dialing into a conference bridge from your phone.
- Have Zoom call you by entering your phone number and your meeting will call your phone.

Prerequisites

- Each meeting has a unique 9, 10, or 11-digit number called a meeting ID that will be required to join a Zoom meeting.
- If you are joining via telephone, you will need the teleconferencing number provided in the invite.

Windows/ Mac

1. Open the Zoom desktop client.
2. Join a meeting using one of these methods:
   - Click “Join a Meeting” if you want to join without signing in.
   - Sign in to Zoom then click “Join”. Note: use this option if the host has selected, “Authentication Required.”
3. Enter the meeting ID number and your display name.
   - If you are signed in, change your name if you don’t want your default name to appear.
   - If you are not signed in, enter a display name.
4. Select if you would like to connect audio and/or video and click “Join”.

*If you prefer to use the Zoom software, please follow the UNM IT tutorial link.

**Web Browser**

1. Go to join.zoom.us.

2. Enter your meeting ID provided by the host/organizer.

**Join a Meeting**

Meeting ID or Personal Link Name

Your meeting ID is a 9, 10, or 11-digit number

Join

3. Click Join.

- If this is your first time joining from Google Chrome, you will be asked to open the Zoom client to join the meeting.
- You can check Always open these types of links in the associated app to skip this step in the future.
- Click Open Zoom Meetings (PC) or Open zoom.us (Mac).

Open Zoom?

https://zoom.us wants to open this application.

Open Zoom  Cancel
Helpful tips for student success online

- Make sure you are muted when not talking
- Be yourself and respect others
- Ask questions using chat
- Use reactions to engage with your class
- Think before you write
- Utilize the raise your hand feature if wanting to ask a question live
- Set up an intentional space where the class is going to happen