

Student's Guide to Using Zoom

How to join a Class/Meeting

To join a Zoom Meeting, simply click on the link sent to you via email or click on the Meetings tab to join a scheduled meeting, and you will automatically be brought into the meeting. More information can be found here: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Once you are in the meeting, you may choose to connect audio in three different ways:

- Using computer audio (recommended).
- Dialing into a conference bridge from your phone.
- Have Zoom call you by entering your phone number and your meeting will call your phone.

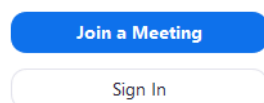
Prerequisites

- Each meeting has a unique 9, 10, or 11-digit number called a meeting ID that will be required to join a Zoom meeting.
- If you are joining via telephone, you will need the teleconferencing number provided in the invite.

Windows/ Mac

- 1. Open the Zoom desktop client.**
- 2. Join a meeting using one of these methods:**
 - **Click “Join a Meeting” if you want to join without signing in.**

zoom



- **Sign in to Zoom then click “Join”. Note: use this option if the host has selected, "Authntentication Required."**



- 3. Enter the meeting ID number and your display name.**
 - **If you are signed in, change your name if you don't want your default name to appear.**
 - **If you are not signed in, enter a display name.**

Join a Meeting

Meeting ID or Personal Link Name

Grant MaLaren

Do not connect to audio
 Turn off my video

4. Select if you would like to connect audio and/or video and click “Join”.

***If you prefer to use the Zoom software, please follow [the UNM IT tutorial link](#).**

Web Browser

- 1. Go to** join.zoom.us.
- 2. Enter your** meeting ID **provided by the host/organizer.**

Join a Meeting

Meeting ID or Personal Link Name

Your meeting ID is a 9, 10, or 11-digit number

[Join a meeting from an H.323/SIP room system](#)

3. Click Join.

- If this is your first time joining from Google Chrome, you will be asked to open the Zoom client to join the meeting.**
- You can check Always open these types of links in the associated app to skip this step in the future.**
- Click Open Zoom Meetings (PC) or Open zoom.us (Mac).**

Open Zoom?

https://zoom.us wants to open this application.

Helpful tips for student success online

- **Make sure you are muted when not talking**
- **Be yourself and respect others**
- **Ask questions using chat**
- **Use reactions to engage with your class**
- **Think before you write**
- **Utilize the raise your hand feature if wanting to ask a question live**
- **Set up an intentional space where the class is going to happen**